

**BOARD OF SELECTMEN MEETING
WEDNESDAY, SEPTEMBER 7, 2016
5:00PM AT TOWN OFFICE BUILDING
240 SPRINGFIELD STREET, WILBRAHAM, MA
MINUTES**

PRESENT: Chairman Susan C. Bunnell (presiding); Selectmen Robert W. Russell and Robert J. Boilard; Town Administrator Nick Breault and Candace Ouillette Gaumond, Administrative Assistant to the TA/BOS.

EXECUTIVE SESSION

The Town of Wilbraham Board of Selectmen will meet in Executive Session, under M.G.L. c. 30A, sec. 21(a)(1), to discuss a complaint against a Fire Department employee, including an investigative report related thereto, and to consider potential action to be taken on the report.

Chairman Bunnell announced that the Selectmen were waiting for additional parties to arrive to begin the Executive Session. For this reason, the Board decided to delay the Executive Session and commence attending to the General Session business of tonight's meeting. The Board concluded the General Session's business at 5:16pm.

Following the conclusion of addressing the General Session business, Chairman Bunnell announced that the Board of Selectmen will meet in Executive Session. She then declared that the following topic: M.G.L. c. 30A, sec. 21(a)(1), to discuss a complaint against a Fire Department employee, including an investigative report related thereto, and to consider potential action to be taken on the report will have a detrimental effect on the position of the Board of Selectmen if discussed in open session. As a result, the Board of Selectmen will be going into Executive Session to discuss this matter. Upon conclusion of the Executive Session, Chairman Bunnell said the Board of Selectmen would return to the General Session to adjourn. A motion was made and seconded to enter into Executive Session.

MOTION: Made (Russell) and seconded (Boilard) to go into Executive Session, per M.G.L. c. 30A, § 21(a)(1), to discuss a complaint against a Fire Department employee, including an investigative report related thereto, and to consider potential action to be taken on the report; whereas an open meeting will have a detrimental effect on the position of the Board of Selectmen and the Chair so declared. Upon conclusion, the Board of Selectmen will return to Open Session. Approved by each Selectman voting affirmatively in a roll call vote; (Boilard, yes; Bunnell, yes, and Russell, yes.) Approved 3-0.

PLEDGE OF ALLEGIANCE

Chairman Bunnell announced, in accordance with Mass. General Law Chapter 30(A), section 20(e), that the Selectmen's meeting was being recorded by Wilbraham Public Access. She then asked if there was anyone present in the audience, who was also recording the meeting tonight. No one was recording. Chairman Bunnell asked that the minutes reflect as such. She then asked for all to join her in saying the Pledge of Allegiance.

NEW BUSINESS

Special Town Meeting

- Establish Special Town Meeting Date

A motion was made and seconded. Chairman Bunnell asked if there was any discussion or questions. Selectman Russell asked what time would the Special Town Meeting start. Chairman Bunnell mentioned a discussion she had about conducting the Town Meeting at the same time as the Town of Hampden was conducting their Town Meeting on October 24, 2016. The group briefly discussed this matter.

Selectman Boilard informed that there would be one or two informational sessions relative to the Special Town Meeting's Article involving the proposal to amend the Hampden-Wilbraham Regional School District's (HWRSD) Agreement so to include middle school unification. The information sessions would occur prior to Town Meeting; and the HWRSD School Committee would inform the public as to when those sessions would occur.

MOTION: Made (Russell) and seconded (Boilard) to schedule the Special Town Meeting on October 24, 2016. Approved 3-0.

- Deadlines for Non-Monetary and Monetary Warrant Article

Administrative Assistant Gaumond asked if she could leave the Meeting to retrieve the laptop computer for minute taking purposes. Selectmen agreed. While waiting for Administrative Assistant Gaumond's return, Chairman Bunnell shared details about the Solar Array Ribbon Cutting Ceremony that occurred this morning.

Upon Administrative Assistant Gaumond's return, the Board returned to their discussion about Warrant Articles for the Special Town Meeting. Town Administrative Breault explained to the Selectmen that the Board has the authority to accept any and all Articles submitted by the municipality or a citizen to be placed on the Special Town Meeting Warrant. He also informed that a citizen can submit a Petitioned Article to be placed on the Warrant. The Petitioned Article would automatically be placed on the Warrant if the petition had 100 registered voters' signatures, which were validated by the Town Clerk. Town Administrator Breault also advised of the deadlines for the Articles to be submitted for inclusion on the Warrant and when the Warrant needed to be sent to the Printer. He mentioned that there was at least one Department (Department of Planning and Community Development) seeking to add an Article to the Warrant. Town Administrator Breault explained the nature of this Article.

Selectman Russell asked if the Board of Selectmen have the option to not accept any other Articles. Town Administrator Breault stated yes; however, he advised, that if a Petitioned Article was submitted and a 100 registered voters' signatures were validated by the Town Clerk, the Article would automatically be placed on the Warrant. Chairman Bunnell said that September 12, 2016, was a tight deadline to submit Articles for inclusion on the Town Warrant. Discussion ensued.

Chairman Bunnell asked if the boiler issue at Wilbraham Middle School would be included as an Article so to seek Town approval to transfer additional funds from the Reserve Fund to cover the cost of replacing the boiler. Town Administrator Breault stated that he was referring to the Planning Board/Planning Department's Article relative to making changes to a zoning bylaw involving the description of accessory buildings and size.

Chairman Bunnell asked if a Petitioned Article was out of the Selectmen's control to add, or not, to the Warrant. Town Administrator Breault stated yes. He explained the Petitioned Article process again. Town Administrator Breault then informed that a citizen can submit a request to the Selectmen to include an Article on the Warrant, which the Board of Selectmen have the right to approve or not. Chairman Bunnell asked a clarifying question as to what would be required in this discussion whereas a motion is not necessary. Town Administrator Breault responded; and directed the Board to make a statement relative to the deadline for Articles. A question was raised by Selectman Boilard. He asked if the Town is unable to prevent a citizen's Petitioned Article on the Warrant. Selectman Russell commented that the Board has control of Town articles only. The Board further discussed this and agreed that Planning Board/Planning Department or other Town Departments can submit Articles for the Warrant. Town Administrator Breault advised again that Articles could be accepted until September 12, 2016.

LICENSING AND OTHER APPROVALS

Wilbraham Nature & Cultural Center

- Application and notice for Charitable or Nonprofit Event

A motion was made and seconded. Chairman Bunnell asked if there were any questions or discussions. No questions or discussion was offered.

MOTION: Made (Russell) and seconded (Boilard) to grant permission to the Wilbraham Nature and Cultural Center for the use public ways and sidewalks adjacent to 883 Tinkham Road on September 11, 2016, from 12:00pm to 11:00pm, for a charitable event to support Wilbraham Nature and Cultural Center; and forward the request to public safety officials for a public safety review. Approved 3-0.

- Application for Section 14: Special Alcohol License

A motion was made and seconded. Chairman Bunnell asked if there were any questions or discussions. No questions or discussion was offered.

MOTION: Made (Russell) and seconded (Boilard) to approve a Section 14: Special Alcohol Service License for the serving of all alcoholic beverages to Patrick Brady representing the Wilbraham Nature and Cultural Center, a non-profit organization, for use at a charitable event at Fountain Park, 883 Tinkham Road, Wilbraham, on September 11, 2016, between the hours of 12:00pm to 11:00pm.; and all fees be waived. Approved 3-0.

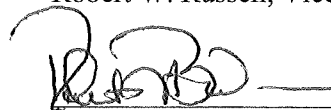
The Board of Selectmen returned from Executive Session at 6:18pm; and having no further business, the Board of Selectmen adjourned at 6:19pm.



Candace Ouillette Gaumont
Administrative Assistant to the TA/BOS


Susan C. Bunnell, Chairman

Robert W. Russell, Vice Chairman



Robert J. Boilard, Clerk